

OCEANSIDE WATER DISTRICT
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July 21, 2026 Board Meeting Minutes

Barbara Bennett Community Center, 5690 4th N.W. in Cape Meares

Board Members Present: Paul Newman (Chairman), Spike Klobas (Secretary), Chris Grant, Charles Ansong (Vice Chair/Treasurer) via Zoom. Absent: Pam Zielinski

Staff Present: Christian Anderson (District Manager), Amber Sprague (Office Manager), Dennis Johnson (Aldrich Advisors) via Zoom

Guests Present: None

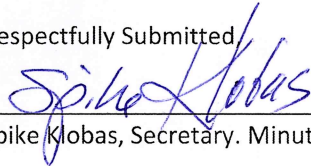
1. CALL TO ORDER. 1:00pm
2. APPROVAL OF AGENDA: **The Board approved the July 21, 2026 Agenda by unanimous consensus.**
3. APPROVAL OF PREVIOUS MINUTES: June 16, 2026, Board Meeting Minutes. **The Board approved the June 16, 2026, Board Meeting Minutes by unanimous consensus.**
4. REVIEW OF FINANCIAL STATEMENTS: Financial statements compiled by Aldrich Advisors. **No action is required on the financial report. It will be filed for audit.** Items discussed as financial statements were reviewed:
 - a. The District's net revenue met the debt covenant threshold for FY 25-26.
 - b. Overall, water revenue was less than budgeted, but expenses were also less.
5. REVIEW OF ACCOUNTS PAYABLE: Accounts Payable from June 12, 2026, through July 16, 2026, was presented to the Board for acceptance. **The Board accepted the Accounts Payable from June 12, 2026 through July 16, 2026 by unanimous consensus.**
6. DISTRICT REPORT: Memo from Treatment Plant. (Christian Anderson)
 - a. Water Flow Measurements: Oceanside Area Daily Average: 69,111gal/day; Cape Meares Area Daily Average: 19,385gal/day

	Gallons Consumed in June 2026	Gallons Sold in June 2026	Gallons Lost in June 2026	Gallons Lost in May 2026
Oceanside	1,532,822	1,282,489	190,533	250,983
The Capes HOA	426,557	409,735	16,822	
Total	1,959,379	1,692,224	207,355	250,983
Cape Meares	540,083	468,417	71,666	103,470
	% Change Consumed 2025 to 2026	% Change Sold 2025 to 2026	OS % Water Loss May 2026	CM % Water Loss May 2026
	OS: +5.49% CM: -15.63%	OS: -2.87% CM: -9.43%	10.58%	13.27%

- b. Treatment: Crew is cleaning membranes consistently; running smoothly
- c. Distribution: No new leaks. Water loss is tolerable.
- d. Miscellaneous: OWD made an appearance in the 4th of July Parade. Walter is taking a cross-connections specialist update class soon.
- e. Projects:
 - i. SCADA work has started. SCADA licenses will be transferred into OWD name rather

- than into current WesTech. Parallel running of computers until the replacement is ready.
- ii. Hydrologic mapping adjustments are almost complete.
 - iii. System Master Plan- OWRSP looking into funding.
 - iv. Planning a "dry run" of transferring water from Oceanside to Cape Meares in the event Coleman Creek flows become too low.
7. OFFICE REPORT: Memo from Business Office. (A. Sprague)
- a. Update on Delinquent Accounts and Payment Plan Progress
 - b. Update on New Service Connections in Progress
8. ON-GOING BUSINESS: (Board Discussions and/or Actions)
- a. Audit with SingerLewak will take place August 10-14. Preliminary submission of relevant data has begun.
 - b. Hiring for Office Manager Position Update (P. Newman, A. Sprague): Request Board to approve offer letter for Office Manager candidate Laura Schmidt of \$22.50/hour contingent on clean background check; following six-month probationary period full benefits and retirement contribution to begin with option to raise to \$25.00/hour. **The Board approved the offer letter for Office Manager candidate of \$22.50/hour contingent on clean background check; following six-month probationary period full benefits and retirement contribution to begin with option to raise to \$25.00/hour. The Board approved by unanimous consensus.**
 - c. SCADA upgrade- see District Report
 - d. Solid Waste removal update (S. Klobas): Unused surplus plastic piping will be slowly used by Cape Mearse through an arrangement facilitated by a community contact.
9. NEW BUSINESS: (Board Discussions and/or Actions)
- a. Resolution 26-10: Policy Adoption--Postponed until August Board Meeting
 - b. Customer P. Lim of 1045 Seacliff Terrace request for water rate adjustment.
 - i. Home is a duplex but used as a single-family home with a history of water usage rates of a single-family home. Currently paying duplex water rate; customer requests to adjust rate to single-family rate.
 - ii. **The Board approved adjusting Mr. Lim's water rate at 1045 Seacliff Terrace to a single-family rate until either the water usage consistently exceeds the single-family water base of 15,000 gallons/quarter, or the property is sold. Board approved by unanimous consensus.**
10. CORRESPONDENCE: Customer email of gratitude for maintaining safe water.
11. COMMISSIONERS COMMENTS:
- a. Next Board Meeting: August 18/2026, to be held at 1pm at the Oceanside Treatment Plant, 2270 Cape Meares Loop Rd
 - b. BOARD MEMBERS Charles Ansorge and Pam Zielinski will approve payments for the month of August 2026 through Bill.com
12. EXECUTIVE SESSION not needed: PER ORS 162.660(2)(i) AND 192.660(8).
13. ADJOURN MEETING **A motion was made by Ms. Klobas to adjourn the Regular Board Meeting at 2:35pm. Mr. Ansorge seconded the motion. Motion Passed unanimously.**

Respectfully Submitted,



Spike Klobas, Secretary. Minutes taken by Amber Sprague